



Community Physicians Group

Gentry Medical Center

Title: **LPN Patient Care Coordinator**

Status: Full time

Reports to: Patient-Centered Medical Home Manager and/or Office Manager

Job Description

The LPN Care Coordinator's primary responsibility is to manage care for the patients of the primary care practice to promote effective education, self-management support, and timely health care delivery. This will include monitoring care management processes and support primary clinical teams with these efforts. It will also include monitoring the high acuity patient population and working to ensure care coordination. The position may involve some patient triage. The Nurse Care Coordinator behaves in a professional manner, and consistently demonstrates and promotes the values of CPG. The Nurse will work with the PCMH Manager, Office Manager and Lead Provider to develop this position to best serves the need of the patients and primary care teams. The Nurse will demonstrate performance consistent with professional standards, care and Nurse Practice Act.

PRIMARY RESPONSIBILITIES

Care Management-work with all clinical teams as a resource on care management of all patients of the practice. Improving patient care, quality of life and compliance are the focus.

CARE COORDINATION To serve as the bridge across the continuum (consulting physicians, hospitals, ER and other frequently used healthcare resources and the patient and or family.

QUALIFICATIONS

- ❖ Active State LPN License in good standing
- ❖ Working knowledge of EMR/high level computer skills (data entry, retrieval and report generation)
- ❖ Advance knowledge of medical terminology
- ❖ Experience in Primary Care/proven previous job history
- ❖ Supports practice mission and goals
- ❖ Self-disciplined, energetic, passionate, innovative
- ❖ Maintain confidentiality with all aspects of information in accordance with practice, State and Federal regulations
- ❖ Bilingual Spanish preferred—but not necessary

Hourly compensation based upon education and experience

Submit application through our web site www.cpgclinics.com under Careers. Contact: Connie Carson

2-7-2019